

City of Lancaster Office of Promotion
38 Penn Square, 3rd Floor
PO Box 1599, Lancaster PA 17608

PHONE (717) 291-4758

loop@cityoflancasterpa.com

RESIDENTIAL BLOCK PARTY APPLICATION

Submit application online to loop@cityoflancasterpa.com
(Please do not drop off this application. Please mail application or submit online)

PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:

- Completed applications must be submitted at least 14 days in advance of the date for which you are applying.
- Applications submitted less than 14 days in advance will be denied.
- If you are requesting multiple dates, those dates must fall within the same calendar year.
- Applicant **MUST** reside on the block being closed.
- If the block party blocks an intersecting street a separate application and petition for each affected street must be submitted.
- Block party application must have a petition signed by 75% of residents on the block (including 75% of residents of any apartment/condominium complex).
- The resident signing the application must be an adult and must reside on the block being closed.
- Only one signature per household will be accepted.
- Any fraudulent signatures will result in banning the block from having a block party for the period of one year.
- Photocopies of application or petition will not be accepted.
- Block parties will be permitted to occur between the hours of 8:00 AM and 8:30 PM.**
- Street closings for block parties will not be permitted to last longer than 4 hours.**
- Alcohol may not be possessed in any alley, street, sidewalk or other portion of public space, as in accordance with the City's Open Container Ordinance (Chapter 88, Article I).

**National Night Out (NNO - first Tuesday of August) is an exception to these hours. NNO block parties may be held until 9:00 PM and have the street closed for up to 6 hours.

Inquiries about pick-up & drop-off of barricades can be made by calling the Streets Department at (717) 291-4835.

THIS FORM WILL BE RETURNED IF NOT SIGNED BY APPLICANT

I hereby acknowledge that I shall be bound by all applicable laws and ordinances. I will carry this permit during the effective date(s) and times and shall be liable for any loss, damage, or injury sustained by any person or by the City resulting from the activity for which this permit shall have been issued.

FOR LOOP USE ONLY

Date Received : _____

Permit APPROVED Permit DENIED

Signature : _____

Permit not valid unless signed by authorized representative of the City of Lancaster

PLEASE PRINT CLEARLY AND PROVIDE AN ANSWER IN EACH FIELD

Hundred block(s) and street to be closed: _____

From (Street): _____ To (Street): _____

Event Date: _____ Rain Date: _____

If requesting multiple dates, please use the following spaces:

Event Date: _____ Event Date: _____ Event Date: _____

Rain Date: _____ Rain Date: _____ Rain Date: _____

Time for start of street to be closed: _____ AM _____ PM

Time street will be opened to traffic: _____ AM _____ PM

Is there a bus stop on your street? (Check one) Yes No

Number of Barricades Requested: _____

Number of People Attending: _____

Applicant Name: _____

Daytime Phone: _____

Email: _____

Applicant's Address: _____

City: _____ Zip: _____

Sponsoring Organization (if any): _____

Organization's Address: _____

City: _____ Zip: _____

Daytime Phone: _____

Applicant Signature: _____ Date: _____

PRINTED NAME, ADDRESS AND ONE ADULT SIGNATURE PER HOUSEHOLD FROM 75% OR RESIDENTS LIVING ON THE BLOCK IS REQUIRED FOR APPROVAL. USE ADDITIONAL SHEETS IF NECESSARY.

PLEASE REVIEW DATES ON FRONT OF APPLICATION BEFORE SIGNING THE PETITION.

Please print legibly when completing information below.

Name (Please print)	Signature	Address
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LOOP / POLICE USE ONLY	Number of Houses on Block	Number of Vacant Houses on Block	Number of Signatures

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